

<p><b>Minutes</b></p>	<p align="center"><b><i>Grovely State School P&amp;C Meeting</i></b></p> <p align="right"><i>Wednesday 12<sup>th</sup> June 2019</i></p> <p align="right"><i>7.00PM</i></p> <p align="right"><i>Staffroom</i></p>	
<p><b>Apologies</b></p> <p><b>Attendance</b></p>	<p><i>Tahnee Perrins, Stuart Lauder</i></p> <p>Charlotte Bowley, Helen Lauder, Carolyn Ellaway, Annette Norman, Narelle McDowall, Maree Ayazian, Sue Mclvor, Cathy Longford, Leanne Duncan, Belinda Douglass, Rochelle Ragless, Susan Smith.</p>	
<p><b>Previous Minutes</b></p>	<p>Open: 1902</p> <p>Motion minutes of last meeting 01/05/19</p> <p>Moved motion: Carolyn</p> <p>Seconded motion: Charlotte</p>	
<p><b>Principal's Report</b></p>	<p>Thanks to Chappy Cathy for arranging a wholehearted Mother's Day breakfast with delicious food, music, photography and hand massages</p> <p>NAPLAN went well - information will be sent home in an envelope when it is available</p> <p>Next term the Montessori school staff will visit Gisborne Montessori School in Victoria</p> <p>Student Leaders received much fabulous praise regarding their conduct at the latest Open Day</p> <p>Prep 2020 family interviews continue</p> <p>Reporting will be emailed and include attendance letters. Staff moderating has occurred with reporting</p> <p>Staff Leadership Team attended the Berry Street training</p> <p>Cops and Kilts and Taiko incursions were great experiences</p> <p>Year 5 transition day was well received</p> <p>Free dress days went well</p> <p>Book Fair raised just under \$1000 – many thanks to Narelle and the volunteers and to Mark Furner for a special visit to the display</p> <p>P&amp;C Day recognition reiterated the important roles of dedicated volunteers and their amazing contribution</p> <p>Chappy Cathy's Pancake Breakfast date changed to 26<sup>th</sup> June</p> <p>2 students qualified for and attended MET North Sports Day. Many thanks to Mitch Bidner for the extra training he provided</p>	<p><i>LD</i></p>

	<p>School photos were sent home – feedback was asked for in newsletter</p> <p>Dianne Lowe will be on leave for 4 weeks at term 3's end</p>	
<b>Treasurer's Report</b>	<p>P &amp; C still in the black however the accounts from some food and service providers are yet to be submitted to P &amp; C for finalising</p> <p>Repair to the tuckshop freezer fan resulted in a big bill however there wasn't any perishable stock loss</p>	<i>NM</i>
<b>The Lunch Box and Grovelly Grind Report</b>	<p>Nil new</p>	<i>PB</i>
<b>YMCA Report</b>	<p>8 regular staff in place but still hiring as student numbers are heading up to 60 in the afternoon. Current capacity is 70</p> <p>Staff are looking at licensing up to 90 students</p> <p>Confirmed supply of a Jumping Castle for Under 8's Day to coincide with the YMCA OSHC Open Day. All followed by a sausage sizzle</p> <p>YMCA will fill two gas bottles for this event</p> <p>YMCA will supply tea and coffee to the upcoming sports day spectators</p> <p>Staff have noticed that some parents are remaining on school grounds until 4pm or 5pm particularly in the fenced Prep area that is designated and signed as a YMCA space. This is causing incidents regarding staff ability to provide safe care to those children in OSHC care at that time. On occasions, staff have not been treated with respect when they have highlighted the safety issue to those who are in the OSHC boundary.</p> <p>*Leanne will follow it up (as it happens on school grounds) by placing reminders in the school newsletter and by being a physical presence in the area.</p> <p>YMCA staff noted a number of times that this issue does not apply to Friday afternoon Community Coffee – that it is exclusive to Mon – Thurs.</p>	<i>RR</i>
<b>Fundraising &amp; Events Updates</b>	<p>Democracy Sausages – Sausage Sizzle 18<sup>th</sup> May raised approx \$2000 but still waiting for bills. And a big thanks to 15 bakers and 15-20 helpers on the day</p> <p>Trivia Night progress - 5 tables booked 2 single tickets</p> <p>Future fundraising goals -</p> <p>*hall cooling could cost up to \$60 000 however Leanne will continue to follow up the infrastructure in the hall that may be required for another method of cooling</p> <p>*the area at the front of the school that currently has a bitumen base could be updated to make an outdoor learning space including shade sails and play area. The cost could be shared with EQ on the school infrastructure plan. The cost for shade sails could also potentially come from a grant</p>	<i>BD/All</i>

	<p>*water bubblers at the hall may cost \$15 000 for two troughs to be installed at the front of GPAC even if reusing some existing bubblers</p>	
<p><b>Motions</b></p>	<p>(1) That Belinda attends the Qld State Conference in Brisbane on 6 and 7 September funded by the P&amp;C.</p> <p>Moved motion: Carolyn</p> <p>Seconded motion: Charlotte</p>	
<p><b>Other Business</b></p>	<p>Suggestion made that the location of the P&amp;C meetings be changed from the staff room to the GPAC meeting room due to improved lighting, accessibility and security. Leanne will look into improving mapping and lighting around the school. Potentially using a coloured line system painted on the ground to aid way finding. The GPAC meeting room may be too small to accommodate all attendees and all furniture will need to be packed away as the room is used first thing Thursday morning by music program students.</p> <p>It was widely agreed that the P&amp;C need to liaise with the Tuckshop Coordinator to develop a procedure for covering emergent leave taken by employees of the Grovely State School P&amp;C. This plan will consider all costs and describe an interim measure of a skeleton service to be explained to the community and be provided for discussion at the next P&amp;C meeting with the aim to have the plan in place by September.</p> <p>It has been noted that some parents are remaining in GPAC at Community Coffee time. Leanne reiterated that only the children of parents helping in the coffee shop are allowed to play in GPAC. The P&amp;C is responsible for locking up at the end of the session.</p> <p>A report was made that band practice may move from Mitchelton school to GSS on Wednesdays and therefore a band mum has suggested that she may open the coffee shop to sell coffee during rehearsal.</p> <p>Dawson Parade traffic management, safety and access discussed particularly regarding the collaboration with Arana Leagues Club and Cr Wines. Cr Wines and Leanne met to look at the area. Cr Wines was open to supporting the school and Leagues Club in their pursuit to move the lights. A draft letter will be followed up in the next month with the aim to send it to Cr Wines ASAP.</p> <p>The next step to achieving a Nut Aware School is to creating a management plan – Leanne explained that due to the nature of school, the plan changes on a daily basis. When it is ready, a draft policy with a letter will be sent home to key families asking for feedback. It will be agreed that it is not okay for students to bring whole foods that are allergens but rather will address food containing allergens. These issues are what constitute the management plan development. The aim is to resolve the plan at the end of the year and will therefore require continuation next term.</p> <p>The P&amp;C President was invited by Leanne to review the signed agreements shared with the P&amp;C and school regarding the use of GPAC for Community</p>	<p><i>All</i></p>

	<p>Coffee as they are updated every year by Di Lowe.</p> <p>Feedback arising from a parent that there are limited bubblers working properly in the lower grade school area prep/grade one enclosed area as well as outside the library. The kids have to use one single bubbler as the others don't go high enough to drink out of, or they have to put their mouth on the actual spout where the water comes out.</p> <p>*Leanne responded with information that a leak has been identified in the plumbing. Therefore, water pressure will be measured along with completing bubbler maintenance.</p> <p>Meeting closed: 2023</p>	
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• <i>Term 3 - Week 2, 7pm Wednesday, 24th July</i></li> </ul>	