

| Agenda | <h1 style="text-align: right;">Grovelly State School</h1> <h2 style="text-align: right;">P&C Meeting</h2> <p style="text-align: right;">7 August 2018 7.10PM Staffroom</p> | |
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| Apologies: | Sarah Lim, Stuart Lauder, Helen Lauder | |
| Attendance: | Bryony Rostitch, Narelle McDowall, Rochelle Ragless, Charlotte Bowley, Melissa Sandhar, Sue McIvor, Leanne Duncan | |
| Previous Minutes: | | |
| Correspondence: | | |
| Agenda Item Nr. | | |
| | Minutes of last meeting Moved: Melissa Seconded: Leanne | Minutes approved |
| | Principal's report NAPLAN reports expected soon and will be sent home in sealed envelopes. Congratulations to Mr Bidner and Mrs Jen and all of the students who participated in the North West District sports and our third placing for our schools category. Congratulations on the Trivia night. It was a great night and lots of fun School opinion survey – 5 parents responded so attempting to use facebook and website to encourage participation. | |
| | Treasurer's report Preliminary figures from Trivia Night: similar number of people took over \$2100 with expences to come out. | |
| | Tuckshop Report | As attached |
| | School Fair update – Rochelle Donations have started to come in. Signs will begin to go up this week. Sponsorships have started to come in as well. Volunteers will be asked for in the three weeks leading up Ride bands purchased: 13/8-31/8 \$25 (Qkr!) 1/9-7/9 \$30 (Qkr!) On the day \$35 cash and eftpos on the day for rides passes or \$5 per person. ATM on site Cake competition for adults and kids. People purchase to vote on the cake and vote. Raffle will be drawn out from the votes to win. | |
| | Trivia Night debrief Continue as an annual event Consider extra breaks within the evening for more purchases. | |
| | CUA fun run <ul style="list-style-type: none"> • 21st September • Promotion will not begin until after the big spring thing. Event will be open two weeks prior as well as two weeks after. • Students will then select their prizes. • Packs have arrived and distributed week - Monday 10th September | |
| | Uniforms - long sleeve dresses – material and dress design would not lend itself to this idea. Skivvys or long sleeve polos underneath would be more suitable. Sunscreen and sun safety for summer. | |
| | Other business <ul style="list-style-type: none"> - music shirts – Music shirts for the music program. May not be best through a levy as students won't need one every year. Second hand through the uniform shop if people want to sell them when they move on or need a new one. - Moved: Bryony Seconded: Charlotte - School opinion survey – how can we best encourage parents to fill it out? Promoting people to participate. - Ipads use - asking for feedback on Ipad use – currently used as assistive technology for students to better access their learning for some | |

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| | <p>children according to needs, developing portfolios of student work. Discussion around not useful in the early years and best around year 4/5 according to research.</p> <ul style="list-style-type: none"> - School photos – feedback around exposure in the photos and students engagement in the photos and in general the quality. Some happy with the photos. Photo company will retake individual photos for those who have provided feedback and are unhappy with their photos. Looking at changing company for next year. <p>Fundraiser at Ferny Grove SS for a friend of hers who is unwell? Could be mentioned in community news of the newsletter, Grovely Grapevine.</p> | |
| Next Meeting | 11 th September 2018 7pm | |
| Meeting Closed | 8:25pm | |

Tuckshop Report

As I am sure you are all aware, during term two of this year, the tuckshop went through a state of flux, with a number of temp chefs taking the reins after the departure of the last convenor early in the term. I accepted the position of tuckshop convenor at the end of May. I went in with the intention of making improvements to the service, and have thus far focused on updating the menu, and increasing the efficiency and profitability of the business.

In the past, the majority of the produce used in the tuckshop was purchased from Coles. This required the convenor to spend the majority of their prep day heading out to do the shopping. Not only was this time consuming, but also very expensive. I have now arranged to have everything we require delivered to us. Our main supplier is Bidfoods, who offer us a 30% discount on all items. We continue to use QFS but in a very limited capacity, as the majority of items we were previously ordering through them are available from Bidfoods at far cheaper prices. All our fruit, vegetables and eggs are delivered weekly from Charlie's Fruit Market, who offer us a 10% discount, our bread is delivered weekly from Baker's Delight, again at a discounted rate, and our milk is delivered by Maleny Dairies. There are some items that are available at the best price at Coles, so we have set up a Coles Online Business Account, allowing us to use their delivery service. While I have not yet had the opportunity to do a full cost comparison, we are certainly spending a great deal less money on our stock, and just as importantly, saving a great deal of time and effort.

The most significant changes have been in relation to the menu. A new menu (and new tuckshop name) was launched at the beginning of term 3, and has been as resounding success. Prior to the release of this menu, costings of the menu items were done, and the prices were updated to ensure the industry standard of 30% profit was met on each item. To attract more business on the quieter days, daily specials have been introduced on Tuesdays to Thursdays, and have thus far proved very popular. Prior to this development, we would make an average of about \$100 on a Tuesday, whereas this term, the average takings for a Tuesday is around \$250. The increase in business earlier in the week has not seemed to affect the income made on Fridays, with increases being seen across the board. The previous 2 weeks have generated approximately \$1200 each, which is a considerable improvement on past takings from the tuckshop.

The idea of a seasonal menu with daily specials is a fantastic way to introduce new items, test their popularity, and generally increase the appeal of ordering lunch, for the students, their parents, and the staff. Feedback on, and suggestions for future menu items is always welcome.

I see so much potential in the tuckshop, and improvements both small and large could be made. The addition of the double door fridge, which was down at the pool, has been fantastic. The increased fridge space allows me to order more items in bulk and makes the service times far more efficient. Other upgrades I would like to see are as follows:

- Replacement of the barely functional chest freezer with an upright freezer
- Anti fatigue/non-slip mats
- The removal of the security bars and upgrade of the roller door
- The removal of the 'sheep runs' in the service area
- The installation of more power points
- A coffee machine, which would enable the tuckshop to serve coffee to the staff all day long

It would also be great to see more volunteers come in and help out, particularly as business is increasing.

All in all, the tuckshop is doing very well, and all feedback from the community has been positive. People are satisfied with the quality and variety of the food, the promptness of the service, and the improvements made on QKR, which was also overhauled and streamlined prior to the commencement of term. I have every reason to believe, that with the continued support of the P&C, the tuckshop can grow to exceed expectations, both as a service and as a profitable business.